

Tsuen Wan Public Ho Chuen Yiu Memorial College

S1 Admission Guidelines 2024-2025

The school admits S1 students through the following means:

A. Discretionary Places (DP)

1. Number of Discretionary Places: 41
2. General Requirements
 - a. Outstanding academic results
 - b. Good conduct
 - c. Good commitment to public service
 - d. Active participation in extra-curricular activities
3. Application Procedure
 - a. Application period: **2 January to 16 January 2024**
 - b. Application form collection point:
School General Office, Tsuen Wan Public Ho Chuen Yiu Memorial College,
Shek Wai Kok Estate, Tsuen Wan, N.T.
 - c. Office hours:

Monday to Friday	09:00 – 17:00
Saturday	09:00 – 12:00
Sunday and public holidays	closed
 - d. Submit DP applications via the SSPA e-Platform:
For Parents registered as SSPA e-Platform users and bound their account with “iAM Smart+”, apart from the paper Application Form, they may submit DP applications via the SSPA e-Platform.
*No matter whether the applications are submitted in paper form or via the SSPA e-Platform, they may apply to not more than two participating secondary schools. If they apply to more than two participating secondary schools for DP, the DP applications of their child will be rendered void.
4. Documents Required
 - a. The application form for S1 Admission from the school
 - b. The application form for S1 Discretionary Place (DP) from the EDB (please fill in “**Tsuen Wan Public Ho Chuen Yiu Memorial College**” in the space provided for the “Name of School Applied For” in every copy and to be completed by the parent)
 - c. Photocopies of school report cards (P.4 & P.5: both first and second term; P.6: only first term); Photocopies of certificates for awards, extra-curricular activities and community services stated in the application form (within the period from 1 September 2021 to 31 December 2023) The documents should be limited to 10 pieces of A4-sized paper (i.e. 20 pages, including photocopies of P4 to P6 school report cards)
 - d. A self-addressed envelope affixed with \$2.2 stamp

NOTES:

- **Applicants need NOT submit recommendation letters from their primary schools.**
- **Applicants should provide their ID cards for verification.**
- **Application cannot be withdrawn after submission.**

5. Selection Criteria
- a. Academic performance 60%
(according to the “Rank Order List” from the EDB)
 - b. Interview 30%
Apart from the usual interviews, 20 applicants with outstanding musical ability will be shortlisted and invited for an audition, in which bonus points will be awarded to candidates with exceptional performance.
 - c. Awards & Extra-curricular activities 10%

6. The Interview
- a. All the student-applicants will be invited to the interview
 - b. Date: 16 March 2024
 - c. Duration: about 10 minutes for each student-applicant
 - d. Languages: English and Cantonese
 - e. Notice will be given in writing in early-March 2024
 - f. Based on the performance in the interview, academic performance (according to the “Rank Order List” from the EDB), extra-curricular activities and awards, the top 41 student-applicants will be given the offer of S1 admission.

7. Announcement of Results
- The school will notify parents of successful applicants of their children's inclusion in the Successful Lists for Discretionary Places by post and by phone on 27 March 2024. Release of Discretionary Places and Central Allocation results will be on 9 July 2024.

8. S1 Registration
- Successful applicants are required to come to the school for S1 Registration on 11 July and 12 July 2024.

9. Pre-Secondary One Hong Kong Attainment Test 2024
- Successful applicants are required to attend the test on 16 July 2024.

10. Authentication of Documents
- Parents are reminded that the information given in support of the application should be accurate and complete. Any misrepresentation will disqualify the application.

11. Handling of Documents
- All application forms and supporting documents will only be used for the Secondary School Places Allocation (SSPA) System – Discretionary Places (DP), and will be non-returnable in any circumstances. They will be destroyed upon the completion of the entire procedure.

B. Central Allocation (CA)

The Central Allocation (CA) procedure will proceed according to the Secondary School Places Allocation (SSPA) System of the EDB. Choice-making period is from early April to early May in 2024.

C. Change of School in S1

Following all the S1 place allocation procedures, the school may still have places available. Please visit the School General Office for enquiries after the announcement of allocation results.